



STEPPING STONE  
SCHOOL (HIGH)

CLASS: II

**Subject: Computer**

**Date: 28/05/2020**

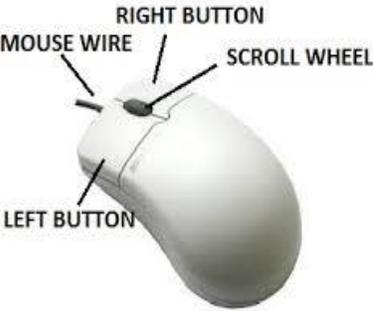
**Topic: Parts of A Computer**

**Time Limit: 30 MINS**

*Worksheet No. :3*

**[Copy the questions following the notes and solve them on a sheet of paper date wise. Keep the worksheets ready in a file to be submitted on the opening day.]**

The primary parts of a computer are monitor, keyboard, mouse and CPU.

<p><b>Monitor</b></p> <ol style="list-style-type: none"><li>1. A monitor looks like a TV Screen.</li><li>2. It displays pictures, text, movies on screen.</li><li>3. It is also called Visual Display Unit (VDU).</li><li>4. It displays information generated by computer.</li></ol>	
<p><b>Keyboard</b></p> <ol style="list-style-type: none"><li>1. A computer <b>keyboard</b> is an input device used to enter characters and functions into the computer system by pressing buttons.</li><li>2. It has many keys including, 26 Alphabet keys, 10 numeric keys, 12 function keys, arrow keys, special keys, and so on.</li></ol>	
<p><b>Mouse</b></p> <ol style="list-style-type: none"><li>1. Mouse of a computer is a pointing device.</li><li>2. It has two buttons and one scroll wheel.</li><li>3. The movement of the cursor on the screen depends on the direction of rolling the mouse on the mouse pad.</li><li>4. An arrow-like figure that appears on the monitor is called a mouse pointer.</li></ol>	
<p><b>CPU</b></p> <ol style="list-style-type: none"><li>1. CPU stands for Central Processing Unit.</li><li>2. It is the main unit of a computer for processing data.</li><li>3. It is also known as brain of computer.</li><li>4. CPU contains power ON button, disk drives and connectors.</li></ol>	

The secondary parts of a computer are printer, scanner, speaker and storage device.

<p><b>Printer</b></p> <p>A printer is used for printing text and pictures from a computer on to paper.</p>	
<p><b>Scanner</b></p> <p>A scanner scans or copies documents (text or pictures) and converts them into digital data.</p>	
<p><b>Speaker</b></p> <p>Speakers help us to hear sound that comes from a computer.</p>	
<p><b>Storage device</b></p> <p>A <b>storage device</b> is any computer hardware that is used for storing data files. Examples of storage devices are hard disk, CD, DVD.</p>	

### Exercise:

#### Fill in the blanks

1. \_\_\_\_\_ is used to store data files.
2. Monitor is also known as \_\_\_\_\_.
3. \_\_\_\_\_ is used to print text.
4. Keyboard has \_\_\_\_\_ alphabet keys.
5. \_\_\_\_\_ helps us to hear sound from a computer.
6. Mouse is a \_\_\_\_\_ device.

## **Project**

### **Topic: Parts of a Computer – Primary and Secondary**

Refer to the information given in this worksheet (Worksheet 3) for writing material. You may also use the Internet for any additional information related to the given topic. Draw the pictures of the parts of a computer and make all the drawings colourful.

Do the project on white pages, number them and keep them carefully arranged in order. You may attach them in your scrap book when the school reopens.