



STEPPING STONE
SCHOOL (HIGH)

Dear Parents,

9th April, 2021

Greetings to all in this new academic session 2021-22.

Keeping in mind the safety of the children and the spike in COVID-19 cases, we have re-scheduled the beginning of classes from the 12th of April, 2021, in the ONLINE mode only.

The health and well-being of our students is our primary concern. Hence as parents and teachers, we have to take care of both their mental and physical development.

Kindly take note of the following:

1. The first few sessions will be warm up sessions, where the students and teachers will get acquainted with one another in the virtual environment.
2. A meet code will be shared with you across the social platform 15 minutes before the beginning of meet session.
3. For classes VI-X, the classes will begin at 10:00 a.m. For class V, at 12:35 p.m. and for classes I – IV, the classes will begin at 1:25 p.m.
4. Students of classes VI – X must enter the meet using their school created email IDs.
5. New students(VI-X) and all class V students will have email IDs generated and shared from the school.
6. The students of classes I – IV are to create new email IDs in the following manner:
If student's name is Kumar Abraham Anwar with school ID as 0005999, then the email ID will be created as
kumar.abraham.anwar.5999@gmail.com
7. The password created should be noted and kept safely.
8. Classes must be attended regularly in school uniform.
9. Absenteeism from classes will not be entertained. Reason for absence must be shared with class teachers.
10. The time table and syllabus will be shared with you in the class.
11. To reinforce learning and in-depth understanding of subject matter, worksheets will be forwarded from time to time.
12. The assigned homework, duly completed in school notebooks must be submitted by parent or any other authorised person on a weekly basis.
13. It is our earnest request that a proper decorum is maintained while attending the virtual classes, eliminating all background disturbances.
14. The camera and microphone should only be turned on, when instructed.
15. To ask questions or have doubts cleared, the "hand" button may be used.
16. Only the student must be visible before the camera.
17. Please ensure regular and timely payment of school fees for the smooth functioning of all school instruments,

We are continuously trying to overcome all challenges earnestly with positive feedbacks from your end. If in doubt, or are facing any problems regarding login, etc., please do visit the school. We will extend any help possible. May our relationship be fruitful in all ways.

Thanking you,

Stepping Stone School(High)