

Dear Parents,

When the entire world is still fighting the effects of the deadly pandemic – COVID19, West Bengal got hit by Amphan - one of the worst cyclones in over 200 odd years. We sincerely hope all of our dear students and their families are doing great. It is indeed God's blessing that we and our loved ones are still safe and healthy. As we grapple with the effects these two life-altering events, we thought it would be really helpful for our dear Students to have access to their report cards and books for the new academic session. **The school will facilitate the distribution of report cards, new books and collection of readmission & monthly tuition fees on and from 8<sup>th</sup> June, 2020 at the School Playgrounds as per the Schedule annexed with this notice.**

#### Report Card & Book Distribution:

1. Report Cards will be distributed along with the Books as per the schedule attached with this notice.
2. The distribution will be done keeping in mind all the social distancing and safety norms suggested by the Government of India.

#### Readmission & School Fees:

1. As informed in our earlier notices, the school has been accepting the readmission and tuition fees for the month of April and May, 2020.
2. Those who haven't been able to use the online system may opt to pay in person directly to the bank executives who would be present on the day of the Report Card & Book Distribution
3. This can be paid by Cash/Debit/Credit Cards/Mobile Wallets during the report card and book distribution.

#### Parent-Teacher Meeting:

1. The parents will be allowed to have a brief discussion with the Class Teachers of their wards at the time of distribution of the report cards.
2. Detailed discussion will be facilitated in the future by use of virtual/online meetings once things have normalized to a certain extent.

#### Entry into playground:

1. **Only one parent (and no students)** would be allowed into the playground during the specified time period.
2. All parents must carry the **School ID Card & last year's Fee Book of their wards** to be allowed entry
3. **Strict Social Distancing, Health & Safety Norms** will have to be followed to ensure we do not help the spread of this deadly virus.
4. **No entry will be permitted without a mask or in case there is an anomaly during the Thermal Screening.**
5. **Parents are advised to download the Arogyasetu App.** You may be asked to show the app at the gate.

We would request you to help us maintain safety and order by following these safety guidelines.

We would once again like to thank each and every parent for the support you have extended to the school even during these times of crisis.

Thanks and best regards

**By Order**

**Stepping Stone School & Stepping Stone School (High)**  
3<sup>rd</sup> June, 2020



### Schedule for Progress Report, Books distribution and Re-Admission

Date	Class Session (2020-21)	Section	Timinig	Roll No	Re-admission Amount	Books Rate	
08-06-2020 (Monday)	X	A	9:00 a.m. to 9:30 a.m.	Roll No. 1 to 17	6910/-	Rs. 4402/-	
		A	9:30 a.m. to 10:00 a.m.	Roll No. 18 to 37			
		B	10:00 a.m. to 10:30 a.m.	Roll No. 1 to 17			
		B	10:30 a.m. to 11:00 Noon	Roll No. 18 to 37			
	C	11:00 a.m. to 11:30 a.m.	Roll No. 1 to 17				
	C	11:30 a.m. to 12:00 Noon	Roll No. 18 to 37				
	<b>12:00 Noon to 12:30 p.m. Lunch Break</b>						
	Nursery	A	12:30 p.m. to 1:00 p.m.	Roll No. 1 to 15	5550/-	Rs. 1232/-	
A		1:00 p.m. to 1:30 p.m.	Roll No. 16 to 30				
A		1:30 p.m. to 2:00 p.m.	Roll No. 31 to 43				
		2:00 p.m. to 3:00 p.m.	<b>46 +13</b>				

09-06-2020 (Tuesday)	Nursery	B	9:00 a.m. to 9:30 a.m.	Roll No. 1 to 15	5550/-	Rs. 1232/-	
		B	9:30 a.m. to 10:00 a.m.	Roll No. 16 to 30			
		B	10:00 a.m. to 10:30 a.m.	Roll No. 31 to 43			
	IX	A	10:30 a.m. to 11:00 a.m.	Roll No. 1 to 17	6910/-	Hindi Set	Bengali Set
		A	11:00 a.m. to 11:30 a.m.	Roll No. 18 to 34			
		B	11:30 a.m. to 12:00 Noon	Roll No. 1 to 17			
		B	12:00 Noon to 12:30 p.m.	Roll No. 18 to 35			
	<b>12:30 p.m. to 1:00 p.m. Lunch Break</b>						
C	1:00 p.m. to 1:30 p.m.	Roll No. 1 to 17	0	Rs. 7261/-	Rs. 7564/-		
C	1:30 p.m. to 2:00 p.m.	Roll No. 18 to 35					
Play Group	***	2:00 p.m. to 3:00 p.m.	All	0	Rs. 1099/-		

10-06-2020 (Wednesday)	VIII	A	9:00 a.m. to 9:45 a.m.	Roll No. 1 to 15	6660/-	Hindi Set	Bengali Set	
		A	9:45 a.m. to 10:30 a.m.	Roll No. 16 to 30		Rs. 8875/-	Rs. 8534/-	
		A	10:30 a.m. to 11:00 a.m.	Roll No. 31 to 41				
		B	11:00 a.m. to 11:45 a.m.	Roll No. 1 to 15				
		B	11:45 a.m. to 12:30 p.m.	Roll No. 16 to 30				
		B	12:30 p.m. to 1:00 p.m.	Roll No. 31 to 43				
		<b>1:00 p.m. to 1:30 p.m. Lunch Break</b>						
		C	1:30 p.m. to 2:00 p.m.	Roll No. 1 to 15				
		C	2:00 p.m. to 2:30 p.m.	Roll No. 16 to 30				
C	2:30 p.m. to 3:00 p.m.	Roll No. 31 to 41						

11-06-2020 (Thursday)	VII	A	9:00 a.m. to 9:45 a.m.	Roll No. 1 to 15	6660/-	Hindi Set	Bengali Set	
		A	9:45 a.m. to 10:30 a.m.	Roll No. 16 to 30		Rs. 7161/-	Rs. 6744/-	
		A	10:30 a.m. to 11:00 a.m.	Roll No. 31 to 39				
		B	11:00 a.m. to 11:45 a.m.	Roll No. 1 to 15				
		B	11:45 a.m. to 12:30 p.m.	Roll No. 16 to 30				
		B	12:30 p.m. to 1:00 p.m.	Roll No. 31 to 40 + 5				
		<b>1:00 p.m. to 1:30 p.m. Lunch Break</b>						
		C	1:30 p.m. to 2:00 p.m.	Roll No. 1 to 15				
		C	2:00 p.m. to 2:30 p.m.	Roll No. 16 to 30				
C	2:30 p.m. to 3:00 p.m.	Roll No. 31 to 40						

### Schedule for Progress Report, Books distribution and Re-Admission

Date	Class Session (2020-21)	Section	Timinig	Roll No	Re-admission Amount	Books Rate
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12-06-2020 (Friday)	VI	A	9:00 a.m. to 9:45 a.m.	Roll No. 1 to 16	6660/-	Hindi Set  Rs. 7565/-	Bengali Set  Rs. 7133/-
		A	9:45 a.m. to 10:30 a.m.	Roll No. 17 to 34			
		A	10:30 a.m. to 11:00 a.m.	Roll No. 34 to 44+3			
		B	11:00 a.m. to 11:45 a.m.	Roll No. 1 to 16			
		B	11:45 a.m. to 12:30 p.m.	Roll No. 17 to 34			
		B	12:30 p.m. to 1:00 p.m.	Roll No. 34 to 45			
		<b>1:00 p.m. to 1:30 p.m. Lunch Break</b>					
		C	1:30 p.m. to 2:00 p.m.	Roll No. 1 to 16			
		C	2:00 p.m. to 2:30 p.m.	Roll No. 17 to 34			
C	2:30 p.m. to 3:00 p.m.	Roll No. 34 to 44					

15-06-2020 (Monday)	V	A	9:00 a.m. to 9:45 a.m.	Roll No. 1 to 16	6660/-	Hindi Set  Rs. 6214/-	Bengali Set  Rs. 6074/-
		A	9:45 a.m. to 10:30 a.m.	Roll No. 17 to 34			
		A	10:30 a.m. to 11:00 a.m.	Roll No. 34 to 45+2			
		B	11:00 a.m. to 11:45 a.m.	Roll No. 1 to 16			
		B	11:45 a.m. to 12:30 p.m.	Roll No. 17 to 34			
		B	12:30 p.m. to 1:00 p.m.	Roll No. 34 to 45			
		<b>1:00 p.m. to 1:30 p.m. Lunch Break</b>					
		C	1:30 p.m. to 2:00 p.m.	Roll No. 1 to 16			
		C	2:00 p.m. to 2:30 p.m.	Roll No. 17 to 34			
C	2:30 p.m. to 3:00 p.m.	Roll No. 34 to 45					

16-06-2020 (Tuesday)	IV	A	9:00 a.m. to 9:45 a.m.	Roll No. 1 to 17	6360/-	Hindi Set  Rs. 5957/-	Bengali Set  Rs. 5452/-
		A	9:45 a.m. to 10:30 a.m.	Roll No. 18 to 36			
		A	10:30 a.m. to 11:00 a.m.	Roll No. 37 to 48+5			
		B	11:00 a.m. to 11:45 a.m.	Roll No. 1 to 17			
		B	11:45 a.m. to 12:30 p.m.	Roll No. 18 to 36			
		B	12:30 p.m. to 1:00 p.m.	Roll No. 37 to 49			
		<b>1:00 p.m. to 1:30 p.m. Lunch Break</b>					
		C	1:30 p.m. to 2:00 p.m.	Roll No. 1 to 17			
		C	2:00 p.m. to 2:30 p.m.	Roll No. 18 to 36			
C	2:30 p.m. to 3:00 p.m.	Roll No. 37 to 49					

17-06-2020 (Wednesday)	III	A	9:00 a.m. to 9:45 a.m.	Roll No. 1 to 19	6360/-	Hindi Set  Rs. 5930/-	Bengali Set  Rs. 5450/-
		A	9:45 a.m. to 10:30 a.m.	Roll No. 20 to 39			
		A	10:30 a.m. to 11:00 a.m.	Roll No. 40 to 52+6			
		B	11:00 a.m. to 11:45 a.m.	Roll No. 1 to 19			
		B	11:45 a.m. to 12:30 p.m.	Roll No. 20 to 39			
		B	12:30 p.m. to 1:00 p.m.	Roll No. 40 to 52			
		<b>1:00 p.m. to 1:30 p.m. Lunch Break</b>					
		C	1:30 p.m. to 2:00 p.m.	Roll No. 1 to 19			
		C	2:00 p.m. to 2:30 p.m.	Roll No. 20 to 39			
C	2:30 p.m. to 3:00 p.m.	Roll No. 40 to 54					

18-06-2020 (Thursday)	II	A	9:00 a.m. to 9:45 a.m.	Roll No. 1 to 19	6360/-	Hindi Set  Rs. 4739/-	Bengali Set  Rs. 4499/-
		A	9:45 a.m. to 10:30 a.m.	Roll No. 20 to 39			
		A	10:30 a.m. to 11:00 a.m.	Roll No. 40 to 54+8			
		B	11:00 a.m. to 11:45 a.m.	Roll No. 1 to 19			
		B	11:45 a.m. to 12:30 p.m.	Roll No. 20 to 39			
		B	12:30 p.m. to 1:00 p.m.	Roll No. 40 to 54			
		<b>1:00 p.m. to 1:30 p.m. Lunch Break</b>					
		C	1:30 p.m. to 2:00 p.m.	Roll No. 1 to 19			
		C	2:00 p.m. to 2:30 p.m.	Roll No. 20 to 39			
C	2:30 p.m. to 3:00 p.m.	Roll No. 40 to 54					

### Schedule for Progress Report, Books distribution and Re-Admission

Date	Class Session (2020-21)	Section	Timinig	Roll No	Re-admission Amount	Books Rate
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19-06-2020 (Friday)	I	A	9:00 a.m. to 9:45 a.m.	Roll No. 1 to 20	6360/-	Hindi Set  Rs. 4469/-	Bengali Set  Rs. 4254/-
		A	9:45 a.m. to 10:30 a.m.	Roll No. 21 to 40			
		A	10:30 a.m. to 11:00 a.m.	Roll No. 41 to 50			
		B	11:00 a.m. to 11:45 a.m.	Roll No. 1 to 20			
		B	11:45 a.m. to 12:30 p.m.	Roll No. 21 to 40			
		B	12:30 p.m. to 1:00 p.m.	Roll No. 41 to 50			
		<b>1:00 p.m. to 1:30 p.m. Lunch Break</b>					
		C	1:30 p.m. to 2:00 p.m.	Roll No. 1 to 20			
		C	2:00 p.m. to 2:30 p.m.	Roll No. 21 to 40			
C	2:30 p.m. to 3:00 p.m.	Roll No. 41 to 50					

20-06-2020 (Saturday)	UKG	A	9:00 a.m. to 9:30 a.m.	Roll No. 1 to 20	5550/-	2409/-
		A	9:30 a.m. to 10:00 a.m.	Roll No. 21 to 40		
		A	10:00 a.m. to 10:30 a.m.	Roll No. 41 to 52		
			10:30 a.m. to 11:00 a.m.	39		
		B	11:00 a.m. to 11:45 a.m.	Roll No. 1 to 20		
		B	11:45 a.m. to 12:30 p.m.	Roll No. 21 to 40		
		B	12:30 p.m. to 1:00 p.m.	Roll No. 41 to 51		
		<b>1:00 p.m. to 1:30 p.m. Lunch Break</b>				
		C	1:30 p.m. to 2:00 p.m.	Roll No. 1 to 20		
C	2:00 p.m. to 2:30 p.m.	Roll No. 21 to 40				
C	2:30 p.m. to 3:00 p.m.	Roll No. 41 to 51				

22-06-2020 (Monday)	LKG	A	9:00 a.m. to 9:45 a.m.	Roll No. 1 to 20	5550/-	1309/-
		A	9:45 a.m. to 10:30 a.m.	Roll No. 21 to 41		
			10:30 a.m. to 11:15 a.m.	21		
		B	11:15 a.m. to 12:00 Noon	Roll No. 1 to 20		
		B	12:00 noon to 12:45p.m.	Roll No. 21 to 39		
		<b>12:45 p.m. to 1:15 p.m. Lunch Break</b>				
		C	1:15 p.m. to 2:00 p.m.	Roll No. 1 to 20		
C	2:00 p.m. to 2:45 p.m.	Roll No. 21 to 39				