



Dear Parents,

Trust this letter finds you and your family in the best of health and highest of spirits. Yes, it's a tough time for the entire world but the belief that we will come out stronger should help us emerge victorious against this invisible enemy by the grace of God.

Firstly, we would like to take this opportunity to wish you all a Shubho Noboborsho. Let's all spare a thought and remain hopeful that our joint prayers would ensure the well-being and safety of our Nation's front line of defense – the Medical Fraternity, the Police & Army, Cleaners, Government bodies and Essential Services providers who are working round the clock to keep us safe against this deadly pandemic – Covid 19. We would also encourage you all to help atleast one less-fortunate family around you to ensure that no one goes to sleep hungry and we can all come out of this as stronger and better human beings.

Taking into consideration the fact that the Government of India has decided to extend the Lockdown till the 3<sup>rd</sup> of May, 2020 and that the schools have been asked to remain closed till 10<sup>th</sup> of June, 2020, we would have no other option but to change the way we function, albeit temporarily. Please take note of the following steps the school is undertaking to ensure that studies and the growth path of our children are not adversely affected owing to this crisis.

#### **Promotion & Book Distribution:**

1. Classes Play Group to 8 have been promoted to the next class as per guidelines of the Government of India & Council of The Indian School Certificate Examinations. Their report cards will be distributed once the classes resume.
2. Class 9 report cards have been generated and the same shall be shared on WhatsApp by early next week on the Registered Mobile Numbers of the Students available with the School. The decision of the promotion or failure has been taken keeping in mind gravity of the current situation and shall be binding on the both the students and their parents.
3. The Books for the new academic session will be distributed immediately after the Lockdown in a phased manner to ensure the safety and wellbeing of the students. Only one parent shall be allowed during a stipulated time as per the schedule which will be shared in due course.

#### **Online Tutorials:**

1. The School's Teaching and Non-Teaching staff are working relentlessly to ensure that study materials can reach out to all our students.
2. Study Materials will be available from the 20<sup>th</sup> of April, 2020 on the school's website: [www.steppingstoneschool.in](http://www.steppingstoneschool.in)
3. Worksheets, Project Work & AV Material through Youtube links will be provided at regular intervals.
4. In case the Government decides to delay the opening of the schools beyond the 10<sup>th</sup> of June, 2020, we shall start interactive online classes where students can communicate with their teachers.



### Readmission & School Fees:

1. Keeping in mind the grave situation we are all in, the School has decided to not implement any hike in the School Fees or the Readmission Charges for the time being and till any further notice in the best interest of our dear students.
2. The School Website, i.e. [www.steppingstoneschool.in](http://www.steppingstoneschool.in), will have an option of payment of the School Fees Online with a simple step-by-step guide so that you can pay the fees from the comfort of your homes. Please keep a screenshot of the Payment Status to facilitate any verification that might be required in the future.
3. You are also advised to ensure that you enter the latest phone numbers while paying the fees so that the school can reach out to you with latest updates.
4. The Readmission & Fee Collection will begin from early next week.

### Emergency Contact for Updates:

1. **We would request you all to avoid in-person visits to the school or calls to the School's landline.**
2. **We have setup an emergency contact number and email id to try and solve your queries at the earliest:**
  - a. **Email id: [steppingstoneschool.updates@gmail.com](mailto:steppingstoneschool.updates@gmail.com)**
  - b. **Phone number: 9433854596**
3. **Only Emails and Whatsapp Messages to the above contacts will be replied.**
4. **Following details are a must to get a reply:**
  - a. **Student ID**
  - b. **Name**
  - c. **Class and Section**

The empty classes and the empty field are a constant reminder of how badly we miss seeing our lovely children. We would like you to know that we can't wait to see them back in School and are constantly praying for all of your safety. Please stay home, stay safe, practice proper hygiene and use this time to reconnect with your families, hobbies and things which may have taken a backseat owing to our fast-paced lives. Let's all ensure that we pluck out the positives from this crisis as well and eventually come out as winners in the end.

We solicit your love and cooperation as always to ensure we all keep growing even amidst such adversities.

Thanks and regards

**By Order**  
**Stepping Stone School**  
**Stepping Stone School (High)**  
**16<sup>th</sup> April, 2020**